



APPLICATION & AGREEMENT

FOR USE OF CHURCH PROPERTY

Glenburnie United Church, 1028 Unity Road, Glenburnie, ON K0H 1S0

Event Name: _____

Event Dates: _____

Name of Organization: _____

Maximum # of People _____

Name of Applicant: _____

Position within organization: _____ E-Mail Address: _____

Applicant Address: _____

Phone (H) _____ Phone (Cell) _____

Reference: (Please provide a contact from somewhere your group has rented/used space previously)

Name: _____ Address: _____

Phone (H): _____ Phone (W) _____ Email Address: _____

Room Number	1	2	3	4	5	6
Room Name	Sanctuary	Board Room	Kitchen	Church Hall	Church Hall and Kitchen	Children's Room
Hourly Rate	\$75	\$25	\$25	\$50	\$75	\$20
½ Day or Evening	\$200	\$50	\$100	\$150	\$200	\$40
Full Day Rate	\$300	\$75	\$200	\$250	\$350	\$80
Full Day & Evening	\$400	\$100	\$300	\$300	\$450	\$100

1/2 Day is normally four hours: 8:00 am to 12:00pm, 1:00 pm to 5:00 pm. Evening is 6:00pm to 10:00pm

Full Day is 8:00 am to 5:00pm.

Full Day & Evening is 8:00 am to 10:00 pm.

Timings are flexible and may be adjusted to meet renter's needs.

Date	Start Time	End Time	Room #	Rate Type	Total

Total Cost: \$ _____

Glenburnie United Church \$100 Security Deposit Required: _____ Paid Date: _____ Returned Date: _____

Renter's Liability Insurance On Hand _____

CONDITIONS OF USE

WAIVER, RELEASE, AND INDEMNITY AGREEMENT

For and in consideration of permitting the organization named on this form to use the Church property, the Applicant hereby voluntarily discharges, waives and relinquishes any or all actions or causes of action for personal injury, property damage or wrongful death occurring to themselves or all individuals using the Church property pursuant to this application for use and the said person or organization agrees that under no circumstances will they or their heirs, executors, administrators or assigns prosecute or present any claim for personal injury, property damage or wrongful death against GLENBURNIE UNITED CHURCH or any of its officers, agents, employees or members for any of said causes of action, whether the same shall arise by negligence of any said persons or organizations or for any other reason.

The person or persons for themselves, their heirs, executors, administrators or assigns, or on behalf of the organization hereby making this application, hereby agrees that in the event any claim for personal injury, property damage or wrongful death shall be prosecuted against GLENBURNIE UNITED CHURCH or any of its officers, agents, servants, employees or members as a result of action arising pursuant to the use of the Church property, they or the organization they represent shall indemnify and save harmless the same from any and all claims or causes of action by whomsoever and wherever made or presented for personal injury, property damage or wrongful death.

The undersigned acknowledges having read the foregoing and is fully aware of the legal consequences of signing this application.

REGULATIONS

The regulations hereunder are part of this application between the Applicant and GLENBURNIE UNITED CHURCH and it is understood and agreed that they will be adhered to in every way.

1. The Church will not be responsible for personal injury or damage or for loss or theft of any money, articles of clothing and or equipment of the Applicant and/or anyone attending.
2. The Applicant will perform a security check to ensure that all exterior doors are secured.
3. The Applicant shall be responsible for the conduct of all persons admitted to the Church property.
4. All Exits must be kept obstruction free to provide easy exit in case of fire or panic and posted capacity of auditorium must not be exceeded.
5. The Applicant will clean up dirt and articles arising from the use of Church property; remove any garbage; ensure chairs and tables are returned to their racks; and ensure that dishes and cutlery are washed and returned to their proper storage areas.
6. The Applicant must pay for all cleaning and damage arising from the use of the Church property.
7. It shall be the responsibility of the Applicant to see that all persons admitted to the functions being held have vacated the Church building by the time specified on this application.
8. This application covers use of rooms, equipment and services indicated and restricts their use to only the designated area.
9. The fees shown on this application must be paid prior to the date of the event or function shown on this application or this application will be rejected, and access will be denied.
10. Smoking, gambling, and consumption of alcoholic beverages on Church premises is prohibited. Consumption of alcoholic beverages will be allowed only with a properly obtained Special Occasion Permit.
11. This application is not transferable.
12. Groups must give 48 hours minimum notice to cancel a rental. Cancellations received between 24-48 hours notice will be charged 50% of the agreed upon price, and cancellations less than 24 hours notice will be charged 100% of the agreed upon price.

I hereby declare that I am authorized to make this application on behalf of the applicant and organization named on this form. In their name I certify the information to be correct and agree to conform to the regulations noted above.

_____	_____
Date	Signature of Applicant

Application approved on behalf of GLENBURNIE UNITED CHURCH.

_____	_____	_____
Name	Signature	Date